



TRILLIUM HUNTER JUMPER ASSOCIATION

Horse Show Management Policy

Responsibilities of Horse Show Manager

1. Trillium Show managers are expected to embody and uphold the mission and values of the Trillium Hunter Jumper Association (THJA).
2. Fair play, safety, and clean sport must be paramount in all decisions made by a show manager.
3. The horse show manager must be present for the entire horse show.
4. Show managers (or their delegate) are required to attend the Zone Show Managers Meeting(s).
5. All existing trillium show managers declaring their intention to host a Trillium Show must have no outstanding THJA development fees or Drug Fees .
6. All show managers must be a member in good standing of the THJA, Ontario Equestrian Federation (OEF) and Equestrian Canada (EC).

Procedures

1. All existing trillium show managers must declare their intention to host a Trillium Show in writing to their Zone Board according to the applicable Zone Policy.
2. Application for new trillium shows must be submitted in writing to the respective Zone Board according to the applicable Zone Policy.
3. Before final approval can be granted, show managers must hold a valid T.H.J.A. zone membership in the zone they are hosting, an OEF Membership and appropriate EC Sport License.
4. The zone schedule of show dates is to be approved by the zone board.
5. Approved prizelists must be posted and accessible 30 days prior to the horseshow. (See Equestrian Canada Article A601, A602 & A603)
6. Show managers must have an EC Silver Competition License for their show.

Horse Show Office

1. Show office is required to have copies of the current THJA Championship Show Division/Class Specifications and relevant EC Rulebooks onsite. The Secretary of each Trillium Competition shall, within 14 days of the last day of the show, send to EC and Zone President or Vice-President (or person designated to do Zone points) a Master List of all competitors together with a list of all award winners and their placings.
2. Drug Fees must be submitted to EC. Trillium Development fees and a report listing the fees collected must be submitted to the Zone Treasurer. Both fees must be submitted within 14 days of the last day of the show. Failure to submit Trillium Development Fees to the zone in that time will incur a fine determined by the zone.
3. The secretary of the Trillium Show must be a THJA registrant in order to have access to the THJA database.

Minimum Entries & Prize Money Payouts

1. No class will be cancelled if it has five (5) or more entries on the entry closing date. A competition may at its discretion hold a class with fewer than five (5) entries. (Reference Equestrian Canada A505)
2. Prize money must be offered and paid in all divisions.
3. Changing prize money distribution based on entry numbers is not permitted.

Format of Horse Show

1. With the exception of the annual Trillium Championship Show, each division must be completed on one day of the horse show.
2. With the exception of the annual Trillium Championship Show, and indoor shows scheduled over two weekends, a horseshow may only extend over 72 hours.
3. Trillium shows must offer all Championship Show qualifying divisions and classes.
4. Trillium Championship Show Qualifying (Core) divisions and classes must be completed prior to any pilot or non core divisions and classes unless otherwise specified by Zone Policy.
5. Trillium competitions must use EC Senior or Recorded Officials (judges, stewards, course designers).

Minimum Facility Requirements

- Convenient and ample water supply for horses and people.
- Appropriate arrangements for food and amenities.
- Adequate and properly maintained rest room facilities.
- Competition office with adequate space and staff to process in a timely manner
- Communication system between office, officials, ingates, announcer & stabling (if applicable)
- If no cell service, a land line must be available
- Sufficient parking for horse trailers and spectators
- Footing must be safe, consistent, appropriate and maintained.
- Appropriate and complete hunter and jumper courses.
- When a competition has two over fences rings going at the same time, two separate sets of schooling jumps (A set consists of one vertical and one oxer) must be available to competitors.
- All materials must be in good repair.
- All competition rings must be appropriately fenced.

Medic Requirements

1. When Trillium Shows are subcontracting Medic Services they must require proof of a Commercial General Liability Policy (Minimum of 2 Million Dollars) and an Errors and Omissions Policy for the individual or company providing the services. By contracting individuals/companies with this level of coverage, it is expected that each show will have access to appropriate equipment which includes a backboard and defibrillator.
2. If the medic is attending an individual, no jumping will take place on the grounds.

Cancelling a Trillium Show

1. Notification of cancellation of a Trillium Show must be given to the Zone President or Vice President. For EC rules on cancellations please see article A308.
2. When proper notice of cancellation has not been provided, the Zone has the right to refuse applications for future dates.
3. In the case that a Trillium Show must be cancelled for extraordinary circumstances (As per EC A308.1), the show manager must notify the Zone President or Vice President and do their due diligence in contacting competitors.

Failure to comply with any of the above policies will result in the Trillium Show being placed on probation for the next year. In the case of repeated offences, the Trillium Show will be suspended for the following year. For more detail, please see the appropriate zone policy.

****Zones may add to these policies, but these are the minimum requirements****